



**STATE OF TENNESSEE
DEPARTMENT OF CHILDREN'S SERVICES
Office of Records Management**

Index of Record Disposition Authorization (RDA) by Record Series Title

RDA Number	Record Series Title	Category Name	Related Policy Number(s)
2368	Adoption Assistance	Child/ Youth	15.14
1246	Adoption Files Sealed	Child/ Youth	
R2509	Closed Children's Trust Account Ledgers	Accounting	3.17
2982	Closed DCS Home County Child Case Files	Child/ Youth	31.6
2983	Closed DCS Licensure Files	Child/ Youth	17
2880	Closed DCS- Residential Case Manager Files	Child/ Youth	9.4/9.10
2881	Closed DCS- Residential Treatment Facilities (YDC, GH) Education Records	Child/ Youth	9.4/9.10
2876	Closed DCS- Residential Treatment Facilities (YDC, GH) Medical Records	Health/ Medical	20.25/20.47
2875	Closed DCS- Residential Treatment Facilities Child Files	Child/ Youth	9.4/9.10
2851	Closed DCS Security Access Files	Administrative	

RDA Number	Record Series Title	Category Name	Related Policy Number(s)
2873	Closed DYD Youth Master Files	Child/ Youth	9.4/9.10
2870	Closed DYD Youth-Education Master File	Child/ Youth	9.3/9.7
2866	Closed DYD Youth-Medical Master Files	Health/ Medical	20.25/20.47
2882	Closed DYD Youth-Miscellaneous Master Files	Child/ Youth	9.4/9.7/9.10
2887	Closed FCIP- CSA Case Manager Files	Child/ Youth	9.4/9.7/9.10
2877	Closed Resource Home Files	Child/ Youth	16.23
2844	CPS- Child Fatality Case Files	Child/ Youth	14.16
2993	CPS- Non-Fatality Case Files	Child/ Youth	14.16
2888	Food Service Program Files	Administrative	22.1
2925	Internal Affairs Investigations	Administrative	1.4/1.16
2926	National Criminal Information Check	Administrative	1.16
2984	Regional Child Welfare Benefit Case Files (CWBC)	Accounting	3.23/16.23/16.52
2899	Safety Program Files	Administrative	29.1
2917	TPS Education Records	Child/ Youth	9.3
2912	TPS Medical Record	Health/ Medical	20.25/20.47
2907	TPS SACS Reports	Child/ Youth	9.4/9.10

RDA Number	Record Series Title	Category Name	Related Policy Number(s)
2871	TPS Social Services- Child Ledgers	Child/ Youth	9.4/9.10
2872	TPS Social Services Files	Child/ Youth	9.4/9.10
2913	TPS Social Services Files (1970-1979)	Child/ Youth	9.4/9.10
2915	TPS Social Services Files (1980-1989)	Child/ Youth	9.4/9.10
2916	TPS Social Services Files (1990-1996)	Child/ Youth	9.4/9.10
2914	TPS Student Behavior Reports	Child/ Youth	9.4/9.10
2908	TPS Test Score Reports	Child/ Youth	9.4/9.10